

ANA 2024

149TH ANNUAL MEETING
of the American Neurological Association
September 14-17, 2024
Opening Symposium Sept. 14



ABSTRACT POLICY AND SUBMISSION GUIDELINES

LATE BREAKING ABSTRACT SUBMISSION DEADLINE: Monday, April 22, 2024, 11:59 PM PDT

Late breaking abstracts demonstrate ongoing clinical or basic research that is new and of sufficient scientific importance to merit expedited presentation and publication. Requirements for late breaking abstract are:

- Key aspects of the research must have been conducted after **March 22, 2024**.
- Abstracts are selected based on scientific merit, timeliness, and anticipated interest.
- The deadline to submit a late breaking abstract is **Monday, April 22, 2024, 11:59 PM PDT**.

Please review the guidelines below as you prepare to submit your late breaking abstract. Please read carefully prior to beginning your abstract submission. If you have questions about abstract submissions, please email the [ANA Meetings Team](#).

- To begin, you will click the “Submit Your Late Breaking Abstract” button on the ANA2024 website.
- You will be taken to the Ex Ordo platform. Once there, you will need to set up a profile/account in the Ex Ordo platform. You will receive a confirmation email about your account setup from notifications@exordo.com. Please be sure you get the confirmation email to ensure that future email communications will make it to your inbox.
- Once inside the Ex Ordo platform, you will be able to submit your late breaking abstract. The form will guide you through the process.
- You can log off and return to continue your late breaking abstract submission work at any time prior to the submission deadline.
- All late breaking abstracts must be completed by the submission deadline of Monday, April 22, 2024, 11:59 PM PDT. Any late breaking abstract that has a “Pending” or “Withdrawn” status will not be included in the review process or included in the program for the meeting.
- Please verify that your late breaking abstract is correct and complete by clicking “View Submissions” in the “My Submissions” area of your Ex Ordo dashboard. Please review your late breaking abstract submission to ensure the information is complete and accurate. **Once the submission site closes, no further edits will be permitted.**
- Once you submit your late breaking abstract, you will receive an email within 15 minutes from notifications@exordo.com confirming you have submitted your late breaking abstract. ***This email will contain a link for you to complete the payment process.*** Please be sure that emails from notifications@exordo.com can make it to your inbox by marking it a safe sender and/or checking for the emails in your spam or junk folder.
- **Submissions are not considered complete until payment is received. Please be sure to complete the payment process provided in the submission confirmation email.**
- If you give your Ex Ordo account information to another person, please note that they will have access to edit all late breaking abstracts you have submitted for review/consideration.
- All notifications are sent to the primary author/contact. It is the responsibility of the primary author/contact to communicate with any and all co-authors as necessary.
- **The abstract word limit is 400, which includes words in the late breaking abstract body. Spaces are not included.** If you use any special or unusual abbreviation in the abstract, place it in parentheses after the full word the first time it appears, then use the abbreviation throughout the remainder of the late breaking abstract.
- When citing references, provide the name of the first author, the title of the book or the name of the journal, and the year in which it was published.
- No illustrations, figures, images, tables, graphs are to be included.
- Your late breaking abstract will be printed **exactly as it has been submitted**. Please review all content for grammar, spelling, etc.

- All late breaking abstracts will undergo a rigorous evaluation by a panel of faculty reviewers. Reviewers will evaluate submissions based on the following criteria and will assess overall merit within the context of the specific academic discipline:
 - Scientific, clinical, or intellectual quality of the information presented.
 - Importance and relevance of the topic.
 - Recommendation based on appraisal of the value of the presentation to the meeting, including the quality, expertise, and diversity of presenters, and the consistency of the proposal with the meeting theme as well as proposal content.
- **Note:** The title and author(s) of your late breaking abstract will appear **EXACTLY** as they are entered in the late breaking abstract submission portal. **Please double check punctuation and spelling before submitting.** ANA staff are not responsible for editing late breaking abstracts. Please remember selected late breaking abstracts will be published in the *Annals of Neurology*.
- The individual listed as the point of contact/primary author will receive all email communications regarding whether the late breaking abstract has been accepted or declined. If the late breaking abstract is accepted, the designated point of contact/primary author will need to:
 - Access the notification letter using the link provided in the “Late Breaking Abstract Submission Status” email.
 - Utilize the RSVP feature in the notification email to convey you “Accept” or “Decline” the invitation.
- Authors of accepted late breaking abstracts will be notified by **Thursday, May 30, 2024**. The email will originate from notifications@exordo.com.
- If you do not see an email notification regarding the status of your late breaking abstract(s) by **Thursday, May 30, 2024**, please be sure to check your spam folder. If you do not see it there, please contact support@exordo.com.
- **All late breaking abstract presenters must register for the meeting and will be required to pay the Annual Meeting registration fee.** *We recommend that you become an ANA member if you are not already in ANA membership. This will provide a significant savings for the ANA2024 meeting registration.*
- All accepted late breaking abstracts will be published in the *Annals of Neurology*, an official journal of the ANA.
- ANA members and non-members are welcome to submit late breaking abstracts. Acceptance of late breaking abstracts will be based entirely upon quality.
- The late breaking abstract submission deadline, **Monday, April 22, 2024, 11:59 PM PDT**, will remain firm and any late breaking abstracts received after the deadline will not be accepted.
- Authors of accepted late breaking abstracts will be notified by May 30, 2024.
- Late breaking abstract submission fees are listed below. **Payment is determined by the submitter's ANA membership account status.**

CATEGORY	ANA MEMBERSHIP CATEGORIES	DESCRIPTION	SUBMISSION FEE PER ABSTRACT (USD)
ANA Members <i>USA, Canada & Other High-Income Countries (HIC)</i>	ASSOCIATE & STUDENT	Undergraduate Student, Graduate Student, Medical Student, Resident, Trainee, Postdoc Fellow	\$40
ANA Members <i>Low- and Middle-Income Countries (LMIC)</i>	CORRESPONDING ASSOCIATE, CORRESPONDING MEMBER & CORRESPONDING FELLOW	Undergraduate Student, Graduate Student, Medical Student, Resident, Trainee, Postdoc Fellow, Department Chair, Professor, Associate Professor, Assistant Professor, Instructor	\$40
ANA Members <i>USA, Canada & Other High-Income Countries (HIC)</i>	FELLOW & MEMBER	Department Chair, Professor, Associate Professor, Assistant Professor, Instructor	\$60
NON-MEMBERS			

Non-Members <i>USA, Canada & Other High-Income Countries (HIC)</i>	N/A	Department Chair, Professor, Associate Professor, Assistant Professor, Instructor	\$215
Non-Members <i>Low- and Middle-Income Countries (LMIC)</i>	N/A	Undergraduate Student, Graduate Student, Medical Student, Resident, Trainee, Postdoc Fellow	\$40

Questions?

If you have questions about the online late breaking abstract submission process, please contact:

- Ex Ordo Support via email at support@exordo.com
- Ex Ordo Online Support Page at <https://support.exordo.com>

If you have general questions about ANA2024, late breaking abstract submission content or inclusion at ANA2024, or payment processing and completion, please contact:

- ANA Meetings Team via email at meetings@myana.org

DEADLINE

Late Breaking Abstract Submission Deadline: Monday, April 22, 2024, 11:59 PM PDT.

If your late breaking abstract is not submitted by this date, your abstract will not be accepted.

ANA MEMBERSHIP IS WORTH THE INVESTMENT

If you are submitting an abstract or plan to attend ANA2024 or if you want to be part of an organization specifically designed to provide services, programming, information, and resources for academic neurologists and neuroscientists, you should consider being an ANA member!

LEARN MORE AND JOIN TODAY!

MEMBERSHIP CATEGORIES

Domestic Fellow | \$425/year

ELIGIBILITY REQUIREMENTS:

Promotion to associate professor, full professor or chair of an ACGME-accredited or Canadian equivalent neurology department.

A neuroscientist devoted to advancing the goals of academic neurology with an appointment as an associate professor, full professor or chair in a basic or clinical department at an institution with an ACGME-approved or Canadian equivalent.

Corresponding Fellow | \$340/year

Low- and Middle-Income Country* Fellow* | Free

Corresponding Fellows reside outside of the United States or Canada and who have received their first promotion to the position of the equivalent of the United States or Canadian associate professor, full professor, or Chair at an ACGME *equivalent* institution.

Domestic Member | \$200/year

ELIGIBILITY REQUIREMENTS:

Individuals appointed to their first faculty position in an ACGME-accredited or Canadian equivalent neurology department in the United States or Canada.

Neuroscientists in their first faculty position in any basic or clinical department at an institution with an ACGME-approved or Canadian equivalent neurology department in the United States or Canada.

Corresponding Member | \$200/year

Low- and Middle-Income Country* Member | Free

Corresponding Members reside outside of the United States or Canada and who have attained a full-time faculty position at a recognized institution. Open to individuals holding an MD, PhD, MD/PhD degree engaged in an organized training program at ACGME-*equivalent* accredited neurology or neuroscience-related department.

Associate | \$50/year

ELIGIBILITY REQUIREMENTS:

Open to MD, PhD, MD/PhD degree holders in an organized training program at an ACGME-accredited neurology or neuroscience-related department.

Proof of enrollment in an organized training program or a lab supervisor's confirmation is required each year.

Corresponding Associate | \$50/year

Low- and Middle-Income Country* Associate | Free

Individuals holding an MD, PhD, MD/PhD degree engaged in an organized training program at ACGME-accredited *equivalent* neurology or neuroscience-related department.

Student | FREE

ELIGIBILITY REQUIREMENTS:

Open to MD, PhD, MD/PhD or undergraduate students. Proof of student status required each year.

Senior | \$100/year

ELIGIBILITY REQUIREMENTS:

Senior Fellows are those Fellows who have attained the age of 70, are no longer active in the field of neurology, and who have

*[Low- and Middle-Income Countries List](#)